

CAE

Supplier Code of Conduct

Our suppliers are expected to comply with this Supplier Code of Conduct that outlines the minimum requirements and expectations for the ethical behavior of our suppliers. Upon delivery of any good or service to CAE, all suppliers certify that they comply with the policies and standards contained in this Code of Conduct. CAE will conduct business with integrity and honesty in compliance with all laws and company policy. Our suppliers are also expected to maintain the highest standards of honesty and integrity in all business practices in full cooperation with this Supplier Code of Conduct.

- **Ethical behavior:** All suppliers are expected to maintain the highest standards of honesty and integrity in all business practices in full cooperation with the CAE Supplier Code of Conduct. Suppliers must avoid all transactions or relationships that are or appear to be conflicts of interest. Regardless of the circumstances, if a supplier senses that a course of action they have pursued, are presently pursuing, or are contemplating pursuing may involve them in a conflict of interest with CAE, its customers and suppliers, they should immediately communicate all the facts to CAE.
- **Compliance with laws:** All suppliers must fully comply with all applicable national, state, and/or local laws, regulations, and ordinances. Suppliers must provide safe and healthy working environments.
- **Non-Public Information:** All suppliers must handle non-public information privately and confidentially. Suppliers must maintain the confidentiality of non-public information entrusted to them by CAE, its customers and suppliers, except when disclosure is authorized or legally mandated. Suppliers must protect confidential and proprietary information entrusted to them by CAE, its customers and suppliers, except when disclosure is authorized or legally mandated. Those who use or have access to such information are responsible for keeping it safe and using it only for legitimate and appropriate reasons. Suppliers must only access, use, store, transfer, or modify non-public information as needed to do their job. Never share non-public information with someone who doesn't have a business need to know it and isn't authorized to have it. Prevent accidental disclosure by keeping all devices password-protected and safely securing any sensitive files in a locked drawer or cabinet.
- **Notification:** We would like to know about information related to suspected violations of this Code. Information may be given to any CAE manager or sent via e-mail to supplier_compliance@cae.org. CAE will place the highest priority on confidentiality of information and identity protection when investigating and acting on this information.